

**LOCATION FIXER FILM & EVENT LIAISONS**

Owner / Business and Operations Manager of Location Fixer Productions – Film and Event Liaisons I in Vancouver, Canada: [www.locationfixer.ca](http://www.locationfixer.ca) and online Boutique Film Agency [www.locationbase.ca](http://www.locationbase.ca)

- Acting film & event liaison between location owners, clients and sub- contractors.
- 15 + years production/ location experience in Europe and Canada.
- Process Payroll, Contracts and Accounts.
- Photograph Locations, Promote / Market Locations, Compose Location specific guidelines.

**FILM & EVENT LOCATION LIAISONS FOR FILMING SITES IN BRITISH COLUMBIA (2011 – Present)**

Key Sites Include:

- BCIT – Richmond Aerospace Campus and North Vancouver Marine Campus
- Oxford Properties Sites
- Vancouver Art Gallery – Interior and Exterior Plazas
- BC Hydro – Grandview and Nanaimo Substation / LMCC
- Dairyland
- Brentwood Mall – Sears Vacant Site
- Holy Trinity Cathedral, New Westminster
- Fraser Health & Providence Health Care Hospitals – Numerous Sites
- Residential Sites – Numerous across Greater Vancouver

**FILM & TV EXPERIENCE – FREELANCE PRODUCER / LOCATION FIXER :**

Experience & Skills Include:

- |                          |                                 |                    |
|--------------------------|---------------------------------|--------------------|
| - Budgeting              | - Permitting Locations          | - Sourced Crew     |
| - Organize Accommodation | - Issue Business Travel Letters | - UBCP Paperwork   |
| - Location Scouting      | - Cast/ Crew Paperwork          | - Organize Vendors |
| - Issue Call Sheets      | - Issuing Maps                  | - Scheduling       |

**2015 – Present** : Acted in the Role of Producer / Location Fixer for numerous BC Based productions. These include:

**IKA COLLECTIVE** - Global EPK Productions - Producer

**CANUCKS 2024-25** - Pre- Game Hype Video - Producer

**OTG CINEMA**, (Short Film Collective) - Producer

**BEEN BETTER, ACTUALLY** (Short Film – DGC, BC Greenlight Funded) - Producer

**DUÉRMETE NIÑO** (Short Film, Bell Media Funded: Digital Shorts Edition) - Producer

**ALIEN: ORE** (Short Film, Tongal & 20<sup>th</sup> Century Fox Funded) - Producer

**NEVER BETTER – A CLOSURE COMEDY** (Storyhive Funded: Female Director Editions, Short Film)

**SARAH MCLACHLAN for GLAMOUR MAGAZINE** (Stills Photo & Video Shoot) - Producer

**ALL AT SEA DOCUMENTARY – VANCOUVER SEGMENT**, Channel 5 UK / Viacom – Producer / Location Fixer

**EXECUTIVE ASSISTANT EXPERIENCE – SELECT CREDITS MAY 2009 – JULY 2013:**

<b>GODZILLA</b> , Warner Bros.	Asst. Bryan Cranston (Cast)
<b>I AM VICTOR – Pilot</b> , NBC	Assistant to Katie Jacobs (Exec. Producer)
<b>ELYSIUM – Additional Photography</b>	Asst. to Ross Fanger & Simon Kinberg (Line / Exec. Producer)
<b>CULT - Pilot</b> , Warner Bros.	Asst. to Jason Ensler (Director)
<b>CHRONICLE – Additional Photography</b>	Asst. to Adam Schroeder (Producer)
<b>ELYSIUM</b> , Sony	Asst. to Sue Baden-Powell & Simon Kinberg (Exec.Producers)
<b>THE GREY</b> , RSA Films	Asst. to Ross Fanger (Exec. Producer)
<b>THE A- TEAM</b> . 20 <sup>th</sup> Century Fox	Asst. to Ross Fanger (Producer)
	Additional Assistant to Bradley Cooper (Cast)

**ADDITIONAL PRODUCTION / LOCATION EXPERIENCE – SELECT CREDITS:**

Jan 12

**TOP CHEF – Season 9 Finale**  
Production Coordinator – Whistler/ Vancouver

Mission Productions

<b>Dec 11</b>	<b>THE AMAZING RACE, AUSTRALIA - Season 2</b> Hotel/ Travel Coordinator - Vancouver	Active Productions
<b>June 10 – Nov 2010</b> London, UK	<b>WAR HORSE</b> Location Coordinator	Dir. Steven Spielberg LM: M. Somner / M. Joy
<b>Feb 09 – April 2009</b>	<b>TWILIGHT - NEW MOON</b> Vancouver, Canada Production Assistant (Locations)	Dir. Chris Weitz LM: Abraham Fraser
<b>Sept 2004 – Dec 2008</b>	<b>VARIOUS FILM / TELEVISION PRODUCTIONS</b> , Locations Dept. (United Kingdom)	

#### VOLUNTEER EXPERIENCE

<b>May / June 2015</b>	<b>VANCOUVER HERITAGE FOUNDATION</b> - Photographer
<b>Feb 2015</b>	<b>WIFTV FILM FESTIVAL 2015</b> – Producer / Location Fixer, Filmmaker Interviews
<b>May 2009/ 2010 / 2011</b>	<b>DOXA DOCUMENTARY FILM FESTIVAL 2009/ 2010</b> - Program Outreach
<b>Sept/ Oct 2008</b>	<b>CALGARY INTERNATIONAL FILM FESTIVAL 2008</b> - Volunteer & Website Blogger

#### EDUCATION

<b>2016/ 2017</b>	<b>WIFTV – Production Management Mentorship for the Independent Producer</b>
<b>2004/2006</b>	<b>NVQ Production Level 2</b> , FT2 & Skillset, London
<b>2000/2003</b>	<b>Ba (Hons) English, 2.2</b> , University of the West of England, Bristol
<b>2001/2002</b>	<b>City and Guilds in Radio Production (Distinction)</b> , City of Bristol College, Bristol <b>1995/2000</b> <b>5 A- Levels / 10 GCSE's</b> , Shaftesbury School & Sixth Form, Dorset

#### ADDITIONAL COURSES / WORKSHOPS / CERTIFICATION

<b>Nov 2023</b>	<b>Shine Network with NSI – PACT Indigenous Certificate</b>
<b>March 2016</b>	<b>Asbestos Awareness, Hazardous Material &amp; Construction OHS BC Housing</b> , Online
<b>June 2016</b>	<b>WHMIS 2015 for Workers, Canadian Centre for Occupational Health &amp; Safety</b> , Online
<b>Nov 2015</b>	<b>Business &amp; Legal Affairs for Producing Content</b> , WIFTV
<b>Jan 2013</b>	<b>SHAW TV – Producers Workshop</b> , Vancouver
<b>Feb 2012</b>	<b>PHH Arc Environmental Ltd. Half Day Hazardous Material Awareness Training Course</b> , Vancouver
<b>Dec 2010</b>	<b>Level 2 ITQ Certificate in IT User Skills</b> , Somerset College (Online)
<b>Dec 2009</b>	<b>NCE Level 2 Certificate in Occupational Health and Safety</b> , (Online)
<b>Oct 2007</b>	<b>IPAF MEWP Operators License International</b> 5 year License
<b>Mar 2006</b>	<b>Business Skills for Freelancers</b> VET Training Centre
<b>Mar 2006</b>	<b>Appointed Persons First Aid</b> St. Johns Ambulance Training Centre
<b>Dec 2005</b>	<b>Digital Photography</b> Central St. Martins College of Art & Design
<b>Dec 2004</b>	<b>Location Management</b> National Film & Television School
<b>Aug 2004</b>	<b>Video Engineering Technology</b> VET Training Centre

#### VOLUNTEER EXPERIENCE

<b>July 2021-2024</b>	<b>COMMUNITY FUTURES, SUNSHINE COAST</b> – Loans & Investment Committee
<b>May / June 2015</b>	<b>VANCOUVER HERITAGE FOUNDATION</b> - Photographer
<b>Feb 2015</b>	<b>WIFTV FILM FESTIVAL 2015</b> – Producer / Location Fixer, Filmmaker Interviews
<b>May 2009/ 2010 / 2011</b>	<b>DOXA DOCUMENTARY FILM FESTIVAL 2009/ 2010</b> - Program Outreach
<b>Sept/ Oct 2008</b>	<b>CALGARY INTERNATIONAL FILM FESTIVAL 2008</b> - Volunteer & Website Blogger

#### EDUCATION

<b>2016/ 2017</b>	<b>WIFTV – Production Management Mentorship for the Independent Producer</b>
<b>2004/2006</b>	<b>NVQ Production Level 2</b> , FT2 & Skillset, London
<b>2000/2003</b>	<b>Ba (Hons) English, 2.2</b> , University of the West of England, Bristol
<b>2001/2002</b>	<b>City and Guilds in Radio Production (Distinction)</b> , City of Bristol College, Bristol
<b>1995/2000</b>	<b>5 A- Levels / 10 GCSE's</b> , Shaftesbury School & Sixth Form, Dorset

#### OTHER INFORMATION

- Full BC Driving License Holder/ Car Owner
- Dual Citizenship (Canada and UK)
- Owner of Location Fixer Productions and location base, Film Liaisons and Exclusive Location Management based out of Vancouver, Canada: [www.locationfixer.ca](http://www.locationfixer.ca) / [www.locationbase.ca](http://www.locationbase.ca)
- Computer Literate (Microsoft Office/ Adobe Photoshop)
- Apple Laptop / ipad owner

#### INTERESTS

- Reading | Hiking / Walking | Being out in nature | Travelling | Watching Movies